



AUTUMN 1 – Part 1 Minutes.

**Local CAST Board Meeting – Housekeeping
13th September 2023 6pm in school**

Governor Attendees			
Name	Type of Governor	Present	Apologies
Cathy Blatchford (CB)	Executive Headteacher	Y	
Kelli Reynolds (KR)	Head of School	Y	
Frankie Phillips (FP)	Foundation	N	Y
Fr Jonathan Stewart (JSte)	Foundation	Y	
Frances Dennehy (FD)	Foundation	Y	
James Cookson (JC)	Foundation	Y	
Ann Hall (AH)	Prospective Foundation (TBC)	Y	
Jemma Standen (JSta)	Staff	Y	
Sarah Osbond (SO)	Co-Opted Governor	Y	
Seb Mills (SM)	Community	Y	
James Pope (JP)	Parent	Y	
Other Attendees		Present	Apologies
Ali Brocksom (AB)	Clerk to Governors	Y	

1. Welcome and Opening Prayer

JS opened the meeting with a prayer.

2. Apologies and Confirmation of Quorum

Apologies were received from FP. The meeting was confirmed to be quorate.

JP was welcome to the meeting as our new Parent Governor. Introductions were made around the table.

3. Governance Procedures

Declarations of Interest.

There were no declarations of interest for this meeting.

Elect Chair and Vice-Chair – Clerk

AB had asked Governors to self-nominate if they felt willing and able to stand as Chair. One Governor had come forward (SO) who is not a Foundation Governor. All Governors expressed much support for her standing as Chair for one year as long as we obtain special dispensation from the Bishop's Office. AB will request this.

SO expressed some concern that she is not Catholic and lacks that knowledge. To support her FD offered to stand as Vice Chair.

There was a unanimous vote and SO assumed the role of Chair, FD assumed the role of Vice Chair.

ACTION

AB reminded all Governors to complete the annual governor return and to complete the SSS safeguarding course – Safeguarding for Governors.

The dates of LCB meetings were given and will also be emailed out by AB.

Lead Governors were agreed as follows:

- RE and Catholic Life (JS),
- Curriculum and Standards (SO & JP)),
- Inclusion (AH),
- Safeguarding and Child Protection (FD and JC),
- Health, Safety and GDPR (SM) were confirmed.

SO agreed to mentor AH, JP and SM.

SO advised Governors where all new paperwork can be found and discussed this (Sch of Accountability, Checklists, Agendas, SODA, note of visit templates etc). Some time will be taken by SO to discuss these documents with new Governors on the next Governor's Day on the 3rd October. AB will print these documents out for everyone (Sch of Acc, Checklists and visit templates)

ACTION

New Governors to attend CAST new Governor training. AB to advise when this is to take place.

All Governors were asked to complete the governor self-evaluation form that AB will send out.

Approve Minutes from last meeting July 2023 (Summer 2)

These minutes were approved and signed

Summary of Outstanding Actions

All actions from the last meeting were confirmed as addressed or were being addressed.

- The changed to the Behaviour policy were discussed and are shown to be working. These were shared with staff on the non pupil day and the policy will be uploaded to the website.

4. School Leadership

We have a school review on the 28th September. We are 'Ofsted Live' and are making preparations for this.

CB shared the priorities for the year and discussed the SATS results.

- Grammar, Spelling and Punctuation 63%
- Reading 67% (Nat 73%)
- Maths 64% (Nat 71%)
- We were not in line with national results.
- Combined scores (ARE in all subjects) – we achieved 58% (national was 59%).

There has been much mobility and we have a high % of EAL. We do not know yet how we compared to other Exeter Schools.

QUESTION

JS asked how these results compared to our expectations.

We knew it would be challenging. The team worked very hard and were strategic (e.g.early morning boosters) to target children. We had some individual success stories and are proud of the results some children managed to achieve. We closed a lot of gaps but were unable to secure as many GD as we would like, especially in maths,

We must ensure children in KS2 do not fall behind at any stage.

JS asked that thanks were passed on to the team from the Governors for all their hard work preparing the children.

Progress scores will be released for the next meeting and will be included in the Headteacher's Report.

Current priorities for the school were summarized by CB. These will be reported on in more detail in the Head teacher's Report at the next meeting and are detailed in the SIP / SEF.

CB advised that her STEM grant application has been successful and we will receive over £19,000 to purchase robotics equipment for both schools. We will also buy science resources to complement OPAL.

We were sadly not successful in our bid for books. We will carry out fundraising to supplement our library.

Next meeting: 11th October 6pm
Governors Day – 3rd October.

Signed (Chair)

(Clerk)

Date